

ARLINGTON CULTURAL COUNCIL MEETING,
MAY 8, 2017, 7:30-9PM,
ARLINGTON TOWN HALL ANNEX 1st Flr. CONFERENCE ROOM

AGENDA

ATTENDANCE:

Lisbet Taylor, Chair -- YES
Jeff Timperi, Treasurer -- YES
Kimberley Harding, Corresponding/Cycle Secretary --
David Harris, Publicity --
Asia Kepka, Publicity --
Brigitte Buehler – Leave of Absence (ends Sept.)

- 1) Approval of April minutes -- Lisbet
- 2) Chair Report – Lisbet
- 3) Discussion of any further thoughts re Spring Reception – Lisbet
- 4) Corresponding Secretary Report – Kimberley
- 5) Treasurer Report – Jeff
- 6) Publicity Report (including preliminary draft strategy for next grant cycle) – David, Asia

7) ACC GRANT APPLICATION REVIEW – Jeff Timperi

I **Supplemental Application Guidance**

For Discussion: proposal to include the following guidance as a supplement to ACC's next application:

- Please include detail on how the requested ACC funds will be used towards the proposed project. As an example: \$500 is being requested to support conduct of two performances. \$300 will be used towards performer costs; \$150 will be used to rent related audio-visual equipment; and \$50 will be used to pay for advertisement.
- If your proposed project requires State or Town permits (e.g., painting a mural on a building in the Town), it is highly recommend to review what is necessary and detail how you will meet the requirements in your application. The ACC can only provide limited guidance and support in permitting issues.
- The ACC typically receives more in funding requests than what we have available, and it is rare that we will provide full funding to a project. Please only request the amount of funds needed to successfully complete the project.
- As this funding is not meant to be a sustainment program, the ACC will only fund the same project for three consecutive years.

II **Supplemental Application Questions**

For Discussion: proposal to include the following questions as a supplement to ACC's next application:

- As partial awards are common, please detail how the project may be completed if full funding is not awarded.
- If the project cannot be completed without full funding please state so in the application.
- Please identify if you have received prior funding from the ACC (Year; Project; Amount Awarded; and Amount Expended)

8. Replacement Liaisons for Member Who Resigned

New liaisons to be chosen for:

- 1) Steve Henderson (project to be complete in May);
- 2) Arlington Children's Theatre (August), and
- 3) Powers Music School (complete)

9. ACC Funding Strategy

Discussion deferred to future meeting

10. ACC Grant Deliberations Review

Discussion deferred to future meeting